



POSITION: Director of
Mission & Ministry
DEPARTMENT: Campus
Ministry

REPORTS TO: President
FLSA STATUS: Non-
Exempt

EMPLOYMENT STATUS:
Full-Time

Overview of School:

Cristo Rey Jesuit High School educates students from low-income families in Baltimore to prepare them for college. We are a Catholic, co-educational, college preparatory school, empowering students to succeed in college, work and life. In partnership with the Maryland Province Jesuits, the Cristo Rey Network and the philanthropic community, our school embraces families of racial, religious and ethnic diversity from Baltimore's disadvantaged neighborhoods. Our Corporate Internship Program, in partnership with the Baltimore business community, complements our rigorous curriculum of mind, body and spiritual development. We nurture our students to be men and women in service to others through academic achievement, business experience, faith formation and civic leadership. Our goal is that 100% of our students graduate from college.

Cristo Rey Jesuit seeks to attract, develop and retain high quality employees who are committed to our core values:

- Act with Integrity
- Provide High Quality Learning Experiences
- Embrace a Growth Mindset
- Be a Great Teammate
- Results-Driven Decision Making

Essential Functions:

The essential functions include, but are not limited to the following:

- Lead student formation efforts
 - Coordinate Peer Ministry and enhance efforts to create a culture of servant leadership
 - Solidify PM relationship with freshmen
 - Direct all student retreats
 - Help students design new ways to engage with their peers based on stated needs
 - Lead sophomores through reflections throughout the year; coordinate Sophomore Conversation program in May
 - Create Grad@Grad reflection for freshmen, juniors, and seniors
 - Consider senior retreat/exit interview offering
 - Focus on Ignatian Spirituality by reinstituting the Examen and redesigning it for our students
- Lead adult formation efforts
 - Oversee and design the New Teacher Forum and mentorship program

- Review Ignatian goals for the year and meet with faculty periodically to check in on those
- Create weekly prayer offering for adults (Thursday mornings in the chapel?)
- Assess desire for prayer/reflection groups
- Reinstate faculty/staff retreat - offer optional overnight possibility
- Work with Parent's Association to assess their desire for spiritual development opportunities
- Reintroduce the IPP to faculty and staff as the basis of what we do
- Direct community service and social justice initiatives
 - Redefine what counts as community service for service hour requirement
 - Revise the reflection portion of logging service hours
 - Schedule weekly service offerings for students
 - Tap faculty who would like to lead students in service experiences
 - Encourage social justice curriculum updates across disciplines
- Direct planning for sponsorship reviews
 - Plan and execute self-studies
 - Focus on the way we live our mission
 - Reconvene Mission subcommittee of Board of Trustees
- Teach weekly digital communications class
- Formulates and oversees the budget for the campus ministry office.
- Work and solve problems collaboratively with other Cristo Rey Jesuit High School (CRJHS) staff
- Complete other and additional duties as assigned by the Principal

To apply: Email a cover letter and resume to hr@crestoreybalt.org. No phone calls, please.