



Cristo Rey Corporate Internship Program : Getting to Know Your Workplace

Company:

What is your company's name?

Does your company have a mission statement? If so, what is it?

In what industry does your company operate? What makes your company unique?

When was your company founded?

Supervisor:

Who is your Supervisor? Name and title.

What is your supervisor responsible for at the company?

What is their educational and professional background?

What is their office phone number and e-mail?

If you have questions, how does your supervisor prefer to be contacted? (e-mail, phone, visit, etc.)

My role:

What are the most important technical skills that I need to be successful?

What are the most important interpersonal skills that I need to be successful?
