



Guidance Counselor/Principal:
Please send to
Cristo Rey Jesuit High School
ADMISSIONS OFFICE
420 South Chester Street
Baltimore, MD 21231
(410) 727-3255

Request for Records

Date: ____/____/____

Dear Parent/Guardian,

Please sign this consent and forward it to your child's current Registrar/Guidance Counselor.

I hereby grant permission for _____ to forward copies of the
Name of Current School

following information contained in the school records of: _____
Name of Applicant

Printed Name of Parent/Guardian

Signature of Parent/Guardian

Parent/Guardian Phone Number

Dear Registrar/Guidance Counselor,

The student named above has applied to Cristo Rey Jesuit High School. Please forward the following requested documents and a copy of this consent form to complete his/her application.

- Final report card from the previous school year
- Report cards to date for the current school year (**first quarter grades required**)
- IEP records or 504 records (if applicable)
- Student disciplinary record (**including suspensions, expulsions and withdrawals if applicable**)
- Standardized test scores from 5th-7th grades (**Please provide documentation/explanation for any missing test scores**)
- Attendance records

Please email or mail this information to: Director of Admissions
Cristo Rey Jesuit High School
420 South Chester Street - Baltimore, MD 21231
admissions@crestoreybalt.org
(410) 727-3255 - office (443) 573-9886 - fax