



**POSITION:** Campus  
Minister

**DEPARTMENT:** Campus  
Ministry

**REPORTS TO:** Director of  
Mission & Ministry

**FLSA STATUS:** Non-  
Exempt

**EMPLOYMENT STATUS:**  
Full-Time

---

### **Overview of School:**

Cristo Rey Jesuit High School empowers Baltimore youth to succeed in college, career, and life. We provide access and opportunity for students of religious, racial, and ethnic diversity to excel through rigorous academics, a corporate internship program, extracurricular activities, and faith formation. We transform lives in the Catholic, Jesuit tradition of faith, justice and reconciliation.

### **Essential Functions:**

The essential functions include, but are not limited to the following:

- Along with the Director of Mission and Ministry, ensure that Jesuit and Catholic traditions are known, vibrant and operative among students, faculty, and staff of Cristo Rey Jesuit in Baltimore.
- Help our students develop spiritually, intellectually, and morally so that they can become the persons they deeply desire to be.
- Share the teachings and values of Catholic Social Teaching, especially as it pertains to matters of Social Justice in society.
- Coordinate retreats
  - Oversee Kairos, junior, sophomore, and freshman and peer ministers' retreats
  - Prepare adult and student leaders for retreats
  - Facilitate logistics with area retreat centers, including transportation and internal school communication with administration, faculty, students, and parents.
- Coordinate worship opportunities and traditions, including the school-wide and bi-weekly schedule for mass and prayer services.
- Coordinate, supervise, and manage the student Peer Ministry Program.
- Coordinate Assembly prayer and the daily Examen.
- Assist in the coordination of the Day of Reflection with other Jesuit institutions (Loyola Blakefield, St. Ignatius Loyola Academy, Loyola Early Learning Center) in Baltimore.
- Work with the Parents' Association to assess their desire for spiritual development.
- Assist with community service and social justice initiatives.
- Assist with faculty teams that coordinate the progress of each year, e.g., Team 9 for first years, Team 10 for sophomores, etc.
- Assist with the Coordinator of Community Service to imbue community service with knowledge and values of Catholic Social Teaching and Jesuit values.
- Assist the Director of Mission & Ministry with various duties, including adult formation programming, sponsorship reviews, etc.
- Complete other and additional duties as assigned by the Director of Mission & Ministry

**To apply:** Email a cover letter and resume to [hr@crstoreybalt.org](mailto:hr@crstoreybalt.org). No phone calls, please.

**Disclaimer:**

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All duties and responsibilities are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbents will possess the knowledge, skills, and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills or abilities. This document does not create an employment contract, implied or otherwise, other than an "at will" employment relationship.

The company is an Equal Opportunity Employer, drug-free workplace, and complies with ADA regulations as applicable.