



POSITION: School Counselor
DEPARTMENT: Academics

REPORTS TO: Principal
FLSA STATUS: Non-Exempt

EMPLOYMENT STATUS:
Full-Time

Overview of School:

Cristo Rey Jesuit High School empowers Baltimore youth to succeed in college, career, and life. We provide access and opportunity for students of religious, racial, and ethnic diversity to excel through rigorous academics, a corporate internship program, extracurricular activities, and faith formation. We transform lives in the Catholic, Jesuit tradition of faith, justice and reconciliation.

Essential Functions:

The essential functions include, but are not limited to the following:

Direct Student Support

- Provide one-on-one and small-group social-emotional counseling support to students.
- Build supportive relationships with students to understand each student's unique needs.
- Connect students to volunteers, community organizations, and experiences that develop them as whole persons, and help students and families take advantage of these resources.
- Maintain confidential counseling records, and sustain frequent communication with parents and guardians.
- Participate in Team level meetings in order to support teachers in increasing their knowledge of social/emotional issues within students and the community environment.
- Develop and implement training in collaboration with members of the Academic school team.

School-wide Systems Development

- Maintain systems for tracking students in need of and receiving counseling to maximize the support provided and to ensure compliance with the law and clear communication with stakeholders.
- Cultivate a physical school environment that promotes care for self, care for the community, and the goal of college graduation.
- Assist in leading professional development for teachers and school staff regarding their role in providing robust, adaptive support to students in a college-going culture.
- Foster relationships with local colleges and universities to identify and establish school-counseling intern opportunities as a strategy for increasing student support and retention.

Professional Presence

- Approach your professional practice through a developmental lens and enthusiastically participate in professional development; seek and apply feedback from leadership and from colleagues in the interest of growth; demonstrate drive and independence in accessing resources to further your own improvement.
- Contribute fully, intentionally, and constructively to the team in a range of contexts – shaping a supportive culture with the investment of all stakeholders, identifying students in need of support, problem-solving unanticipated challenges that arise within the school; collaborate with integrity, humility, commitment, and joy to ensure the foundation of trust that will enable the team to accomplish its ambitious goals.

- Engage students and parents with respect, fairness, and empathy to enable full partnership with the school.

Minimum Qualifications:

- Bachelor's degree or higher
- Licensed School Counselor or Psychologist preferred
- Bi-Lingual and/or experience working with diverse populations
- Experience with Social-emotional learning and experience establishing groups
- Record of effective student support with high-school students in a private or independent school setting;
- Superior initiative, resourcefulness, and organizational capabilities;
- Proficiency using technology to track and provide support to students;
- Experience working with diverse students;
- Personal qualities of integrity, credibility, and dedication to the mission of Cristo Rey Jesuit

To apply: Email a cover letter and resume to hr@crstoreybalt.org. No phone calls, please.

Disclaimer:

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All duties and responsibilities are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbents will possess the knowledge, skills, and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills or abilities. This document does not create an employment contract, implied or otherwise, other than an "at will" employment relationship.

The company is an Equal Opportunity Employer, drug-free workplace, and complies with ADA regulations as applicable.